



NATIONAL EDUCATIONAL UNIVERSITY

Senate Statute



Article 1. General Provisions

- 1.1. The Senate of “NEU - National Educational University” (hereinafter referred to as the “University”) is a collegial governing body of the higher educational institution;
- 1.2. The Senate of the University carries out its activities in accordance with the Constitution of Georgia, the Law of Georgia on Higher Education, the legislation of Georgia, and this Statute;
- 1.3. **The purpose of the Senate** is to ensure the strategic development of the institution, determine the University’s policy, support quality assurance, and safeguard the University’s autonomy;
- 1.4. **The Senate has the right** to submit initiatives, present substantiated positions, and make final decisions;
- 1.5. **The duties of the Senate** are to attend meetings regularly, act with objectivity and impartiality, and uphold ethical standards;
- 1.6. **The Senate is responsible** for ensuring the efficient functioning of the collegial body and the integrity of its decisions.

Article 2. Composition of the Senate

- 2.1. The Senate shall be composed of seven (7) members: the Founder, the Rector, three (3) academic staff members affiliated with the University, nominated by the School/Schools Council, and two (2) students nominated by the Student Self-Government;
- 2.2. The term of office of a Senate member shall be six (6) years;
- 2.3. In the event of the early termination of a Senate member’s term, a new member shall be appointed for the remainder of the term;
- 2.4. The sessions of the Senate are administered by a person appointed by the university rector’s order, who is not counted among the members of the Senate.

Article 3. Formation of the Senate

- 3.1. Founder of the University – ex officio member;
- 3.2. Rector of the University – tenure lasts for the full period of holding the office;
- 3.3. Three (3) academic affiliated personnel proposed by the School/Schools Council – the School Council announces a

selection procedure within the school; the selected candidate is submitted to the Council and is ultimately elected as a Senate member from the academic affiliated personnel by a majority of votes (open ballot);

3.4. Two (2) students nominated by the Student Self-Government – the Self-Government announces a selection through its own channels and, within the scope of its independence, selects two student candidates to submit to the Senate.

Article 4. Election of the Senate

4.1. The mandate of the Senate is defined as six (6) years;

4.2. The first session of the Senate is opened by the Rector of the University, who presents the Founder of the University, the candidates proposed by the School Council, and the candidates proposed by the Student Self-Government;

4.3. At the first session of the Senate, the Chairperson of the Senate is elected;

4.4. The Senate makes decisions by a majority vote of the members present.

Article 5. Powers of the Senate

5.1. Approves the University's mission, charter, Code of Ethics and Disciplinary Responsibility, and internal regulations;

5.2. Approves the University's seven-year strategic development plan and three-year action plan, as well as the business continuity management mechanisms and corresponding action plan;

5.3. Approves the University's structure and makes decisions regarding the establishment, reorganization, and liquidation of the University's structural units, as well as the establishment, reorganization, and liquidation of the main educational unit – the faculty (school);

5.4. Approves educational programs and the syllabi of the corresponding courses based on the proposal of the School/Schools Council;

5.5. Approves the charters of the main educational and structural units based on the proposals of the respective structural units;

5.6. Approves the University's rules of procedure, regulations governing the educational process, personnel management policy, personnel management regulations, internationalization policy, and information technology management policy;

5.7. Approves the University's budget presented by the Financial Department;

5.8. Determines the procedures and conditions for academic personnel to assume their positions;

- 5.9. Approves the internal quality assurance mechanisms and the system for evaluating these mechanisms;
- 5.10. Approves the methodology for strategic planning, the main strategies for attracting international students and academic personnel, the mechanisms for developing electronic services and management information systems, and the rules for administering the University's official website;
- 5.11. Reviews the University's annual reports;
- 5.12. Approves the methodology for determining the number of students and academic/visiting personnel;
- 5.13. Approves the methodology for planning, developing, and advancing educational programs;
- 5.14. Approves the methodology for developing individual study plans;
- 5.15. Has the right, based on the School's proposal, to confer the title of Honorary Doctor on a scholar or public figure who is a citizen of Georgia or a foreign country for outstanding merit;
- 5.16. Exercises other powers defined by this Charter and the University's Charter.

Article 6. Termination of a Senate Member's Mandate

- 6.1. The basis for terminating the Senate membership of a professor or student is the cessation of their respective academic and/or employment relationship with the University;
- 6.2. In the event of the early termination of a Senate member's mandate, a new member shall be elected for the remainder of the Senate's term.
- 6.3. The grounds for the early termination of the Senate Chairperson's mandate are:
 - a. Personal resignation;
 - b. Entry into legal force of a conviction pronounced against them by a court;
 - c. Death;
 - d. Being declared legally incapacitated or partially incapacitated by a court.

Article 7. Procedure for Conducting Senate Sessions

- 7.1. Senate sessions are held at least twice a year;
- 7.2. At the first session of the Senate, the Chairperson of the Senate is elected;

- 7.3.** Senate sessions are convened by the Chairperson on their own initiative or at the initiative of one-third of the full membership of the Senate;
- 7.4.** The Senate makes decisions by a majority of the full membership;
- 7.5.** Senate sessions are organized and presided over by the Chairperson. In their absence, a Chairperson for the session is elected from among the Senate members by a majority of the full membership of the Senate;
- 7.6.** A Senate session is convened in accordance with the established procedure by the Chairperson of the Senate, who ensures that members are informed of the date and agenda of the session;
- 7.7.** A session is authorized to make decisions if a majority of the Senate members are present. Matters are decided by open ballot. A decision is considered adopted if it receives the support of a majority of the full membership of the Senate;
- 7.8.** The opinions and viewpoints expressed by Senate members are recorded in the minutes of the session. The Senate session is formalized by minutes, which are signed by the Chairperson of the Senate and the Secretary of the session.

Article 8. Final Provisions

- 8.1.** This Charter is approved by the University Senate;
- 8.2.** This University Charter comes into effect immediately upon signing;
- 8.3.** The adoption, repeal, and amendment or addition of provisions to this Charter shall be carried out by the Senate;
- 8.4.** This Charter shall cease to be in force upon the approval of a new Charter.